



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, February 6, 2013

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-0746)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaño, Vice Chairperson Frank S. Bacio,
Commissioner Barbara Bigby and Commissioner Donald S. Andrews

Absent: Commissioner Susan Burton

Excused: Commissioner Cheryl Grills Ph.D. and Commissioner Anne S. Hill

Call to Order. (13-0677)

Chairperson Montaño called the meeting to order at 10:06 a.m.

Chairperson Montaño led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the January 30, 2013 Minutes. (13-0678)

On motion of Commissioner Donald S. Andrews, seconded by Commissioner Bigby, and unanimously carried, the minutes of January 30, 2013 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for February 6, 2013. (13-0679)

Chairperson Montano shared a thank you letter from Leroy Baca,

Sheriff, Los Angeles County Sheriff's Department, expressing his gratitude to the Commission for commending Sergeant Roel Garcia for a job well done. Sheriff Baca indicated in his letter that a copy of the letter will be sent to Commander Gerald Cooper and a copy will be placed in Sergeant Garcia's file.

Chairperson Montano also shared the following Newspaper Articles with the Commissioners:

Los Angeles Times:

- **Child Agency Rebuked by Judge (January 4, 2013)**
- **Two County Sheriff's Captains Retire (January 3, 2013)**
- **Long Beach Chief May Take on Baca (February 5, 2013)**
- **Mother Target of Past Abuse Probes (February 1, 2013)**
- **Sheriff Curbs Campaign Donations (February 1, 2013)**
- **Hospital Metal Detectors Work (February 6, 2013)**

Attachments: [SUPPORTING DOCUMENT](#)

- 3. Treasurer's Report for February 6, 2013. (13-0680)**

Vice Chairperson Frank Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$735.96.

- 4. Staff Report on Correspondence Received and Department Representative Reports for February 6, 2013. (13-0681)**

Ms. Bolaji Famuyiwa, Commission Services Staff, reported that the mileage rate has increased from \$.52 to \$.53 cents per mile. The mileage reimbursement memo and the information and instructions for permitted drivers package was distributed to the Commissioners and they were reminded to sign and return the certification receipt to staff after reviewing the package.

Ms. Famuyiwa also reported that in following up with the Commissioners inquiry regarding the names of group homes and probation camps that are missing from the 2013 inspection roster that was recently received from the Department of Children and Family Services, staff reviewed the

roster, identified the missing group homes and probation camps and developed a grid. The grid has been sent via email to the representatives from the respective Departments to verify accuracy. Staff has also contacted Commander Warren Asmus, Sheriff Department, to provide the Commission with an updated list of court lockups, jails and stations. Commander Asmus has advised that he will provide the Commission with an updated list of the lockup and jails, while Commander Gerald Cooper will provide a list of Sheriff Stations. Once the updated lists have been received by staff, a booklet will be compiled and redistributed to the Commissioners.

In concluding her report, Ms. Famuyiwa informed the Commission that staff is working on updating the Sybil Brand Commission for Institutional Inspections Scholarship Application for 2013 and will need direction from the Commission as it relates to establishing the application timeline. Vice Chairperson Bacio stated that the scholarship application was revised and updated last year by the Commissioners and therefore should be current. The Commission directed staff to revise the dates on the application to reflect 2013 and then send out to the representatives from the Department of Children and Family Services and the Probation Department.

5. Review of Group Home Compliance Monitoring Audit Reports presented on February 6, 2013. (13-0682)

In Compliance:

- Commissioner Bigby visited Moore's Cottage - Page 28 #2, on February 5, 2013.
- Chairperson Montano and Commissioner Andrews visited Project Six - Page 24 #5, on February 5, 2013.

6. Commissioners Reports on Group Home and/or Detention Facilities Inspections from January 31, 2013 to February 5, 2013. (13-0683)

During the reporting period the following Group Home/Facility was reported as being in satisfactory condition:

- Vice Chairperson Bacio visited San Gabriel Children's Center - Page 37 #4, on February 5, 2013.

During the reporting period the following Group Home/Facility was reported as being in unsatisfactory condition:

- **Commissioners Bigby and Hill visited Children Are Our Future Page 8 #1 on January 31, 2013 and reported that bedroom #2 is missing a drawer, bedroom #1 needs blinds and graffiti removal, bathroom #2 has graffiti on medicine cabinet, the Needs and Services plans were missing the Social Workers signatures, the deck outside of bedroom #1 needs painting, and the stove and pool needs cleaning. They will return in 30 days for a follow-up inspection.**

During the reporting period the following Group Home/Facility was visited but not inspected:

- **Vice Chairperson Bacio visited San Gabriel Children's Center - Page 37 #4, on January 31, 2013 and reported that no one was at home. He will return at a later date.**

III. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-0684)

There were no matters presented for a future agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-0685)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of February 6, 2013. (13-0686)

There being no further business, the meeting of February 6, 2013 was adjourned at 11:19 a.m.